

15 April 1981

MEMO FOR: Chief, Benefits and Services Division
From: EAA Store Manager
Subj: Stolen merchandise

1. The following items were believed to have been stolen from the EAA Store during the period January to 10 April 1981:

Seth Thomas clock costing	\$18.23	2/17
Duro Cement, Model CM-1 costing	1.80	
Leather Watch Band costing	3.25	
Parts from Sprocket Wrench Set costing	21.99	3/29
Panasonic Radio RF-082 costing	<u>51.20</u>	4/10
Totals	\$96.47	

2. Empty boxes were found in the store where these items were displayed.



STAT

APPROVED FOR WRITE-OFF:



President, Employee Activity Association

30 APR 1981

Date

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. C/BSD	<i>[Signature]</i>	4/29
2. DD/PPP&M/SP	<i>[Signature]</i>	30 APR 1981
3. EA/PPP&M	<i>[Signature]</i>	✓
4. DD/PPP&M	<i>[Signature]</i>	✓
5. DC/BSD	<i>[Signature]</i>	4/30/81

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

Concur.

*Original sent to
 Forster
 1 May 81*

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name)	Room No.—Bldg.
DC/BS	Phone No.

Approved For Release 2003/11/06 : CIA-RDP85-00375R000300120058-4

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Approved For Release 2003/11/06 : CIA-RDP85-00375R000300120058-4

8 April 1981

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NOTE FOR



On 30-31 March 1981, an inventory was taken of the controlled items in the store and upon comparison with the control sheets in the accounting office no discrepancies were found.



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